

Fishroom Organization Checklist

A practical setup checklist for working fishrooms: tank IDs, records, routines, breeding history, inventory and one source of truth.

Goal: make it possible to walk into the fishroom, identify any tank, understand its purpose and occupants, find its history, and know what needs attention without relying on memory.

1. Tank identification

- Choose one tank ID format and use it everywhere.
- Give every active tank a unique canonical ID - even if the physical label also includes a friendly nickname.
- Label the front of each tank so the ID can be read quickly while standing at the rack.
- Avoid IDs that depend only on current occupants; occupants change, tank identity should not.
- Document rack, row, shelf or room location separately from the tank ID when possible.

2. Tank purpose and status

- Assign a primary purpose to each tank: breeder, pair, spawn, fry, grow-out, quarantine, treatment, holding, display or empty/available.
- Record current occupants or cohort/group identity.
- Record status that matters operationally: active, cycling, treatment, quarantine, maintenance hold, empty, etc.
- Define what 'available' means so empty tanks are not accidentally considered ready when they are not.

3. Canonical records

- Keep a digital source of truth for each tank, breeder, pair, spawn and cohort.
- Use physical labels as fast identifiers - not as the only historical record.
- Link photos, observations, treatments and moves back to the canonical record whenever possible.
- Avoid creating a second spreadsheet or notebook that becomes a competing source of truth.

4. Daily / weekly / monthly routines

- List daily tasks that must be visible at a glance: feeding, fry checks, medication, equipment checks, mortality/removal notes.

■	Define weekly routines: water changes, filter service, count checks, grow-out sorting, inventory review.
■	Define monthly or periodic routines: deep cleaning, equipment inspection, consumable inventory, breeding-stock review.
■	Separate recurring routines from one-time tasks so urgent work is not buried inside maintenance habits.

5. Breeding, treatment and movement history

■	Record the pair or breeding project responsible for each spawn.
■	Create a cohort/group record when offspring become a managed group.
■	Record tank moves with both FROM and TO locations so history remains traceable.
■	Keep treatment and quarantine events attached to the affected fish/group and tank context.
■	When a cohort is split, preserve the relationship between the resulting groups and the original spawn/cohort.

6. Consumables and equipment

■	Create defined storage locations for food, medications, testing supplies, bags, filters, heaters, nets and spare equipment.
■	Set min8 Tf 13 TL oi1 9.2 Tf 13 TL (Create defined storage locations for food, medications, testing supplies, bags, filters, heaters, nets and spare equipment).

Canonical ID	A-02-B-03	Friendly label	Grow-out - Angelfish
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Quick test: pick any active cohort. Can you identify its parents, spawn date, every tank it has occupied, major treatment/husbandry changes, current count and sale status without searching several disconnected places? If not, that is where your organization system should improve next.

My Fishroom Plan

Tank ID pattern	Example: Room-Rack-Position-Tank
Canonical source of truth	Where the authoritative record will live
Top 3 organization fixes	What will remove the most confusion first?
1.	
2.	
3.	

Built for working fishrooms. Learn more at fishroomos.com.